

BAYFORD PARISH COUNCIL

Minutes

Confidential

LOCATION

DATE

By restricted videocall due Coronavirus restrictions 22nd March 2021

PURPOSE OF MEETING

Parish Council Meeting

PRESENT

Michael Wainwright (Chairman), Alan Fitzjohn, Bob Orme, Jane Honeyman, George Rowley and Maggie Broomer (clerk)

CIRCULATION

Above listed + Ken Crofton

ITEM	MINUTE	ACTION
1.0	Apologies	
1.1	Linda Haysey	
2.0	Minutes of the previous meeting	
2.1	Minutes of the previous meeting were sent out to all councillors and will be signed by the Chairman at a meeting when it can be held in person at the village hall.	Noted
3.0	Matters Arising	
3.1	Item 6.2 MB confirmed that having spoken to previous owner of New Pond House it is not listed.	Noted
3.2	Item 6.3 covered under heading of Planning.	Noted
4.0	Finance	Noted
	Payments out since last meeting	
	Archer Signs – road sign	£57.90
	PKF Littlejohn – audit	£48.00
	Glendale Grounds – grass cutting - January	£167.70
	Glendale Grounds – grass cutting – February	£167.70
	Paul Curson – litter picking – Jan, Feb, Mar	£194.22
	Clerk salary	£450.00
	Precept form duly signed and submitted to EHDC for £4961.00	
	Hertfordshire Building Preservation Trust agreed to be renewed at a cost of £20.00	
	At 31.12.20 Current account balance is £17626.82	
	HIBA account balance is £2796.83	
	Charity account balance is £834.55	
4.1	Risk Assessment and Asset Register were sent out to all councillors and were approved at this meeting.	Noted

ITEM	MINUTE	ACTION
5.0	Planning	
	Proposed outdoor swimming pool – 3 Bayfordbury Mansion, Bayfordbury – status ongoing	Noted/MB
	Formation of new access to highway – Tudor Manor, White Stubbs Lane – status ongoing. Councillors were unclear what the previous planning application was having been referred to as granted and relevant to this access.	
	14 Well Row – Enforcement Officer – in January emailed to say “waiting for a response as to evidence of the size, and purpose of the structure as this will decide what course of action the council takes next.” MB to follow this up for any update especially as the new building is in the field not the garden..	
6.0	Any Other Business	
6.1	Willow Corner pond overflow – finally sorted out by Ringway.They had the right equipment to cut through the tree roots. This has now been recorded on their maintenance programme for the future.	Noted
6.2	Road Safety Fund, 20’s Plenty to be discussed in more detail at next meeting. JH reported that our money set aside by the Road Safety Fund is still secure but delayed. We can apply still in the next round for more funding. 20’s Plenty – gaining interest. It is proposed that all villages and urban areas where pedestrians and vehicles mix will be default speed of 20mph in Herts. JH has reported the drains again in Ashendene Road that were cleared recently only to fill up and flood a short time afterwards.	Noted
6.3	Old Playground Site – David Aumeyer is contacting the solicitors, Debenams Ottoway. The document istates we are granting right of way over the land, whereas we do not have the right to withhold this as it is Highway Maintained land. We are granting the right to lay utility services under the verge. 1 person has been in contact with MW for agent details as they have an interest in purchasing the land.	
6.4	Glendale Grounds – grass cutting contract – this has increased by £149.00 to £2160.00 inc VAT. It was agreed to renew the contract.	MB
6.5	New posts for the verge along Ashendene Road near the telephone exchange – agreed. AF to erect when he has suitable posts.	AF
7.0	Date and Time of Next Meeting	
7.1	Annual Parish Assembly - Monday 24 th May 2021 at 8pm. Venue to be confirmed nearer the time. This meeting will cover some of the agenda items not discussed at the March meeting due to technical problems. It was also not possible for members of the public to get access to this meeting and any issues will be open for discussion in May.	
	Meeting ended at 9.00pm.	

Signed.....

Date:.....